

APPLICATION FOR PUPIL PREMIUM FUNDING

For office use only: Date checked _____ By _____

Dear Parent/Carer

We would be grateful if all families with children who will be starting in reception class from September could complete this form in order for your school to determine whether or not they are entitled to claim the pupil premium for your child.

Any qualifying family that registers their eligibility by simply completing this form will help raise pupil premium funding for their school. The Government has committed to pay an amount of money for each child registered. The children benefit from this money in various ways including new equipment, school trips and teaching/support staff.

Please fill this form in to register your interest in your child taking this offer up and return to the address on the back of this form or hand it in to your school.

SECTION 1 – Details of Parent/Carer

Address of Parent/Carer where children live	Mr/Mrs/Miss/Ms	Surname
	First Names	
	Relationship to child (ren)	
	Telephone Number	Date of Birth
	National Insurance Number	

SECTION 2 – Children Give the names of child(ren) starting reception class in September

First Names	Surname	Sex M	Sex F	Date of Birth	School

Section 3 - Declaration

I certify that the above information is correct to the best of my knowledge and belief. I understand that the information I have supplied will be shared with other educational establishments in order for them to claim the pupil premium funding. I understand that, in order to confirm entitlement, my details will be checked online by the local authority using the FSM eligibility hub.	
Signature: _____	Date: _____

FROM SEPTEMBER 2014

This information is for Year 3 children and above only - in order to qualify for Free School Meals the claimant must be in receipt of one of the following benefits.

BENEFIT	PROOF OF BENEFIT
<u>INCOME SUPPORT</u>	Letter of entitlement to Income Support which must be dated no more than 6 weeks before the date of application
<u>INCOME BASED JOB SEEKERS ALLOWANCE</u>	Letter of entitlement to Income Based Jobseekers allowance which must be dated not more than 6 weeks before the date of application
<u>CHILD TAX CREDIT</u> but only those who are not entitled to a Working Tax Credit* and whose annual income (as assessed by the Inland Revenue) does not exceed £16,190 (subject to annual review), or Working Tax Credit 'run-on' – the payment someone may receive for a further four weeks after they stop qualifying for Working Tax Credit.	Tax Credit Award notice as supplied by Inland Revenue for the current tax year * Tax credit award notice as supplied by the Inland Revenue for the current tax year and proof of the date employment ceased or the date employment of less than 16 hours per week started
<u>SUPPORT UNDER PART VI OF THE IMMIGRATION AND ASYLUM ACT 1999</u>	Vouchers as supplied by Inland Revenue.
<u>GUARANTEE ELEMENT OF STATE PENSION CREDIT</u>	Pension Credit Award Notice (M1000)
<u>INCOME RELATED EMPLOYMENT AND SUPPORT ALLOWANCE</u>	Letter of entitlement to Income Related Employment and Support Allowance which must be dated no more than 6 weeks before the date of application

Please note that foster carers are not entitled to claim free school meals for children in Year 3 and above as the fostering allowance includes funds to pay for school meals.

**Families & Wellbeing Directorate
Free School Meals
2nd Floor, New Town House
Buttermarket Street
Warrington
WA1 2NH**

For further details, telephone: 01925 443170